

The Organizational Meeting of the Brockton School Committee was held this evening in the George M. Romm Little Theatre at Brockton High School at seven o'clock.

Present: Mayor Balzotti, Chair; Mr. Minichiello, Vice-Chair; Mr. Robinson; Mr. Donegan; Mrs. Joyce; Mr. Carpenter; Mr. Healy; Mr. Sullivan; Dr. Malone, Secretary

NOTE: These minutes contain a summary of the meeting and list items that were under discussion.

Mayor Balzotti called the meeting to order at 7:03 p.m., followed by a salute to the flag.

Election of Secretary

The Superintendent of Schools serves as Secretary of the School Committee. Mr. Minichiello moved to approve Dr. Matthew H. Malone serve as Secretary of the School Committee in 2012.

Voted: to adopt recommendation, unanimously

Recognition of Out-Going Vice Chair

Mayor Balzotti and Dr. Malone presented Mr. Minichiello with a plaque in appreciation of his service as the 2011 Vice-Chair of the School Committee. Dr. Malone thanked Mr. Minichiello for his guidance.

Election of 2012 Vice-Chair

Mr. Donegan nominated Mr. Minichiello to serve as Vice-Chair of the School Committee for the 2012 calendar year. On the nomination, the vote was taken.

Voted: to elect Mr. Minichiello to serve as Vice-Chair of the School Committee for the 2012 calendar year, unanimously

Mr. Minichiello announced that the plaque given to him last year was "*recycled*," as the engraving for 2011 was placed on it. Mayor Balzotti thanked him for accepting the nomination to serve in 2012 and said that Mr. Minichiello has been a pleasure to work with. The Mayor said that she is confident that the School Committee meetings are in good hands when she has to vacate the chair.

Mr. Minichiello expressed his gratitude for the support shown by Committee members and said he is looking forward to working with new members Andrew Robinson, Anthony Donegan and Michael Healy.

Election of CSAB SC Members

The Bylaws of the Community School Advisory Board provide for the election of two (2) School Committee members to serve on the Board for a one-year term. Mr. Minichiello nominated Messrs. Donegan and Healy to serve in 2012.

On the nomination, the vote was taken.

Voted: to elect Messrs. Donegan and Healy to serve on the Community School Advisory Board, unanimously

Approval of Rules and Orders of SC

The Rules and Orders of the School Committee are subject to annual ratification. Mrs. Joyce moved to adopt the Rules and Orders for 2012.

On the motion, Mr. Carpenter expressed his concern regarding the application of the Board-Superintendent Communications Protocol, listed on p. 12, and suggested that the Protocol be referred to the Policy Subcommittee for review. Mrs. Joyce then amended the motion to adopt the Rules and Orders for 2012 through p. 10, and refer the Protocols listed on pp. 11 and 12 to the Policy Subcommittee for review.

Voted: to adopt recommendation, as amended, unanimously

**Appointment of
2012 Subcommittees**

Mayor Balzotti included in this evening's agenda booklet a copy of the 2012 School Committee Subcommittee Assignments. Mr. Minichiello moved to accept notification of the 2012 Subcommittee Assignments.

Voted: to accept notification, unanimously

The Mayor said that she placed a lot of time and thought into making the 2012 assignments, and did her best to honor all requests and bring about a balance. She said she did not want to assign three new members to any one subcommittee.

Mrs. Joyce said that all School Committee members are welcome to attend any subcommittee meetings. Mr. Minichiello requested that all School Committee members be notified of all subcommittee meetings. Mayor Balzotti agreed.

Consent Agenda

Mayor Balzotti reviewed the purpose of the Consent Agenda, and asked if there were any items School Committee members wished to remove from the agenda. Mrs. Joyce moved the Superintendent's recommendation to approve the following items listed on the Consent Agenda:

- Minutes of Regular SC Meeting on December 20, 2011
- Submission of Third Sector NE Literacy Mini RFP, and expenditure of funds
- Acceptance of Notification of Personnel Appts., Certified and Non-Certified
- Acceptance of Notification of Personnel Action: LOA's and Resignations
- Community School Advisory Board Minutes of 11/9/11

Voted: to adopt recommendation, unanimously

Learning & Teaching

Dr. Malone said that the 2012 Inauguration was a great event and thanked Mayor Balzotti for the wonderful tribute she gave to the Brockton Public Schools in her Inauguration speech.

The Superintendent informed School Committee members that he would not be in the District on Monday and Tuesday, January 9 and 10. He will be on a site visit at Boston English High School in year two of its turnaround, in his capacity serving on the Level 4 School Accountability Review. Dr. Malone will be involved in creating a report on same. Deputy Superintendent John Jerome will have charge of the District.

Dr. Malone thanked the administrative team for their good work during the recent school vacation, assuring a good reopening.

The Superintendent briefly discussed the work of the Teacher-Administrator Evaluation Task Force, and said he is looking forward to discussing the rollout and sharing information with the School Committee.

**Items to Refer
to Subcommittees**

Mr. Carpenter said that a request for information regarding the relationship between the School Department and Murphy, Hesse, Toomey & Lehane, LLP, was made by the School Committee at the November 21, 2011 Finance Subcommittee meeting, and acknowledged that Dr. Malone sent a response on December 2nd. Mr. Carpenter said that nearly a half million dollars have been spent over the last three years, and he asked if the School Department had an actual contact with the law firm. Dr. Malone said that there is no contract.

Mr. Carpenter then referred a discussion of legal representation to the Finance Subcommittee, and said, "*I would like the School Committee to issue an RFP regarding other law firms. I would like to see if other law firms would like to represent us.*"

Mrs. Joyce requested that a listing of outside contractual services by non-members be provided to School Committee members. Dr. Malone said that the information will be included in the January 17, 2012 Regular Meeting agenda.

Mrs. Joyce also asked for a listing of outstanding items previously referred by School Committee members, saying that the information would be helpful to the new members.

Mayor Balzotti informed the Committee that any old business of the School Committee is null and void. Dr. Malone said that all items have been included on the planning agendas, and he informed Committee members that he would send a list of items requested in the next SC Informational Bulletin.

**FY 2013
Supt' Budget**

Aldo Petronio, Executive Director for Finance Services, gave a brief, chronological overview to Committee members regarding budget preparation. The Mayor further explained how the process works with respect to the involvement of the House and Senate and the timeline.

Mr. Petronio said that increased student enrollment brings more funds. He said that Dr. Malone will begin scheduling Finance Subcommittee meetings in late February to begin the process.

Mrs. Joyce inquired about the funding formula, and Mr. Petronio responded.

New Business

Mr. Robinson requested that a discussion about looking into a districtwide recycling program be included on a future School Committee agenda. Dr. Malone said that he will prepare a report and include it in a future agenda.

Mr. Minichiello requested to have Tracy Young, Assistant Principal of the Champion Charter School, discuss the background of the *Third Sector NE Literacy Mini Grant* application, and Ms. Young responded.

Dr. Malone said that the work at the Champion High School is good.

Mr. Minichiello wished the Mayor a Happy (40th) Birthday. The Mayor accepted the well-wishes and announced Mr. Sullivan's January 4th birthday.

Adjournment

The meeting adjourned at 7:33 p.m.

Respectfully submitted,

Matthew H. Malone, Ph. D.
Secretary

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