

Brockton Public Schools School Committee Policy

EXPENSE REIMBURSEMENTS

To the extent budgeted for such purposes in the school budget, approval of travel requests by School Committee members must have prior approval of the School Committee. Staff travel requests within budgetary limits may be approved by the Superintendent. Staff travel requests that exceed budgetary limits will require the approval of the School Committee and the identification of funding sources by administration. Each request will be judged on the basis of its benefit to the school district.

When official travel in a personally owned vehicle is authorized, mileage payment will generally be made at the rate currently set by the Internal Revenue Service.

APPROVED/UPDATED: June 15, 1999; August 20, 2017; December 2017

LEGAL REFS.: M.G.L. 40:5; 44:58