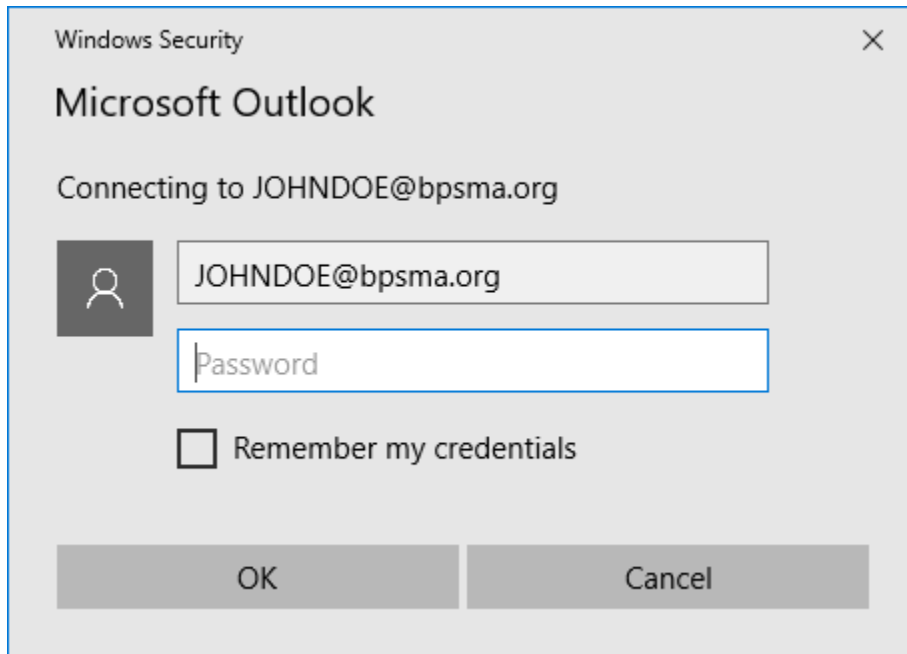


When you open Outlook for the first time after you have been migrated to O365, you will get prompted to authenticate. Your username will be populated automatically.



Windows Security

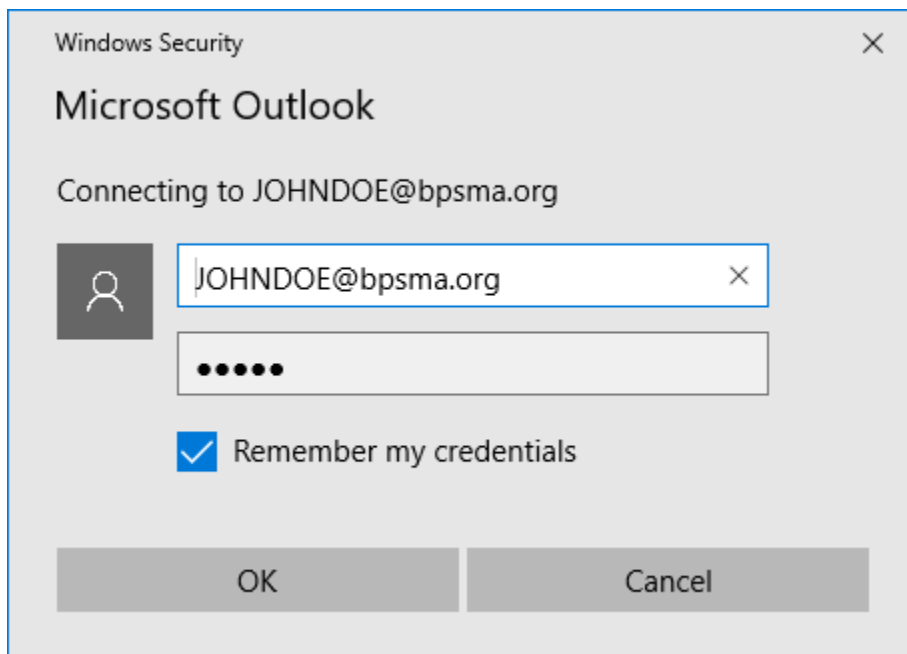
### Microsoft Outlook

Connecting to JOHNDOE@bpsma.org

Remember my credentials

OK Cancel

Type in your password and select the box “Remember my credentials” and click “OK”. Your Outlook is setup at this point, you shouldn’t get prompted again.



Windows Security

### Microsoft Outlook

Connecting to JOHNDOE@bpsma.org

Remember my credentials

OK Cancel