



City of Brockton

BROCKTON PUBLIC SCHOOLS

Kathleen A. Smith, JD ♦ Superintendent of Schools

NECESSARY PROCEDURES TO RECEIVE A WORK PERMIT

16 AND 17 YEARS OF AGE:

1. HAVE A JOB
2. Receive a “Promise of Employment” form from your employer (job).
This form **must** signed by your employer (job) and your parent/guardian.
3. Once completed bring the completed promise of employment form along with a valid student ID or school record and **One** of the following: official birth certificate, a current passport, a current driver’s license or current learner’s permit.
4. Go to Brockton High School, 470 Forest Avenue, Brockton, MA 02301.
 - Current BHS students may come during their lunch or after school until 3:30 p.m.
 - Non-current students may come after school until 3:30 p.m.
5. All students attending any Alternative schools **must** go to the School Department Central Offices, 43 Crescent Street, Brockton, MA 02301 (508) 580-7000.

14 AND 15 YEARS OF AGE:

1. HAVE A JOB
2. Receive a “Promise of Employment” form from your employer (job).
This form **must** signed by your employer (job), **your physician (Doctor’s office)** and your parent/guardian.
3. Once completed bring the completed promise of employment form along with a valid student ID or school record and **One** of the following: official birth certificate, a current passport, a current driver’s license or current learner’s permit.
4. Go to Brockton High School, 470 Forest Avenue, Brockton, MA 02301.
 - Current BHS students may come during their lunch or after school until 3:30 p.m.
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